

KENT FLATPACK

Installer Completion Checklist: Flatpack items

Parts

- Confirm that all parts listed in the assembly instructions are present.
- Check each part for damage or defects.

Fixings

- Confirm that all fixings are included and accounted for.
- Ensure that no hardware is missing or damaged.

Frame Assembly

- Assemble the main frame or structure of the furniture as per the instructions.
- Confirm all panels and supports are securely connected.
- Confirm that all joints and connections are tight and stable.

Level and Alignment

- Check that the furniture is level on all sides.
- Adjust and re-tighten connections as necessary to correct any misalignments.
- Ensure all parts are flush and aligned according to the manual.

Shelves and Drawers – if included

- Confirm that shelves and drawers are level and securely attached.
- Test drawers for smooth operation and correct alignment.

Doors and Hinges - If included

- Attach doors and hinges as per the manual.
- Confirm that moving parts move smoothly without scraping or resistance.
- Adjust hinges if necessary to ensure even gaps and proper alignment.

Handles and Knobs

- Install all handles, knobs, or pulls, ensuring they are securely attached.
- Check for proper alignment and operation.

Adjustable Feet (If Applicable)

- Adjust any adjustable feet to ensure the furniture is stable and level.

Tightening Check

- Double-check that all screws, bolts, and fasteners are fully tightened.
- Ensure that no hardware is loose or protruding.
- Verify that all cam locks, dowels, and brackets are properly engaged and secured.

Hidden Fasteners

- Cover any exposed screws or bolts with the provided caps or covers.
- Ensure that all hardware intended to be concealed is properly hidden.

Stability Check

- Test the furniture for stability by gently applying pressure in various directions.

Wall Anchoring (If Required)

- If included, have wall anchors or anti-tip devices been fitted.

Sharp Edges and Corners

- Check for any sharp edges or corners that could pose a safety risk.

Surface Inspection

- Inspect all surfaces for scratches, dents, or other damage.
- Clean off any dust, fingerprints, or debris from the assembly process.

Functionality Test

- Test all moving parts, including drawers, doors, and adjustable components.
- Ensure that everything operates smoothly and as intended.

Customer Walkthrough

- Demonstrate the features to the customer.
- Invite the customer to operate the item and check all components.
- Review any warranty information and provide the customer with the user manual.

▪ Version 1.0 July 2024